

Company Name:

Employees' Time Sheets hours for payroll processing

For the period: from to:

Payment dates to employees:

Emil to: A&G Payroll Bureau Service: ag.taxhelp@xtra.co.nz. (Contact: Niranjala on 021 088 78557)

Employee Name	Regular Hours Worked for the period	Leave hours	Total Hours	Notes (leave type and other)

I certify that these hours are a true and accurate records of worked during the pay period.

Employer Signature _____