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(Organisation Name)

Staff Confidentiality Agreement

All Information related to organisation and clients are strictly confidential. I, _____, a staff member of
(organisation name) , agree that I will ensure privacy and confidentiality of all information including (both verbal and written) of all matters including client, staff and organisation. I am aware that if I fail to comply by the expectations of this agreement, I may be subject warning, report to privacy commissioner or the termination of employment.

Disclosure of personal information should conform with the Privacy Act 1993.

Employee: Date: